



**DOWNSYNDROME
SWIMMINGGB**

Volunteer Travel Expenses Form

This form is to be used to claim reasonable costs of travel expenses incurred whilst volunteering for DSS-GB.

Name of Volunteer	
Reason for Expense Incurred and Date(s) (eg training camp, meeting etc)	
Date and Time of Leaving Home	
Date and Time of Returning Home	

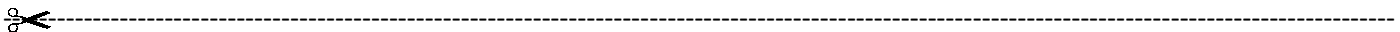
Travel Claim (Receipts/tickets or proof of mileage must be attached)			£	p
Rail: Standard Class Rail fare	from	to		
Car Parking				
Tube, Bus or Taxi Fares				
Car Allowance	Mileage:	@£0.45		
Air Fare				
Other Travel Claim (please detail)				
			Total Claimed	

Accommodation and Meals Claim (Receipts must be attached)			£	p
Hotel Accommodation	from date	to		
Meals etc				
			Total Claimed	

I certify that this is a true record of expenses incurred in carrying out my role as required by Down Syndrome Swimming Great Britain.

Signed _____

Date _____



Total Claimed	
Name on Bank Account	
Sort Code	
Account Number	

